

Guidelines for Students Council Election in

Manonmaniam Sundaranar University Departments

Eligibility of students to Contest

A student contesting the election should be a regular, fulltime student of University Department and have cleared all papers in UG and PG in first attempt (without any arrears). They should have 75% attendance in the previous year. The contesting candidates should not have criminal antecedents and affiliation to any political or communal outfit. Nor there should be any disciplinary action pending against them in the College / University. The Head of the Department shall ensure the above norms.

Mode of Election

First Phase – Department Representatives

University Departments shall elect one representative for each class of P.G. (one representative each from I & II year) and Integrated courses (one representative each from IV & V year). These class representatives will form the electoral council and are eligible to contest and vote to elect the office-bearers and members to executive council of the Students Council.

Since, there are more female students than the male students, a minimum 50% of the class representatives should be female students. The Head of the Departments need to ensure this norm by allocating male and female representatives for alternate classes.

Second Phase – Student Council for University Department Students

The Students Council will have four office-bearers. They are Chairperson, Vice-Chairperson, Secretary and Joint-Secretary. Six more members will be elected to the Executive Council Members, the total strength of which, inclusive of office-bearers, should not, however, exceed ten.

Composition of Students Council

In order to give equal opportunity to male and female students of the University Departments the following allocation shall be followed during the academic year 2024-25.

Chairperson	:	Female (Final year P.G. / 5 th year Integrated)
Vice-Chairperson	:	Male (Pre-final year/ 4 th year Integrated)
Secretary	:	Male (Final year P.G. / 5 th year Integrated)
Joint-Secretary	:	Female (Pre – final year / 4 th year Integrated)
Executive Members	:	Three males and three females

Further in the next academic year 2025-26, Female positions will be replaced by male and Vice-versa. This reversal policy (changes) will be made for every consecutive academic year.

Code of Conduct

No election related expenditure will be permitted. Corrupt practices such as offering gifts, eatables and drinks are totally prohibited. Even printed wall posters, pamphlets and handbills are banned. No outsider should be allowed into the campus during the days of the election process. No procession, either campaign or victory is permitted within or outside the campus. In the event of violence or factional clashes, the committee will cancel the whole election process and inform its decision to the University Authorities.

Conduct of Election: Election Committee and Grievance Cell

The University Students Council Election Committee appointed by the University Authorities will have responsibility for conducting the election to Students Union of the University Departments. Appointment of impartial teachers as observers is also desirable. A Grievance Cell constituted by the Vice-Chancellor will dispose of the election related disputes and complaints. This cell will cease to exist after the election. The University Students Council Election Committee / Grievance Cell will have the authority to cancel the candidature of a contestant who violates these norms.

Duration of the Process

The duration of the process of election should not exceed five days in University. The election process in University departments should be over by a week. The Schedule for the election is given below.

Distribution of Nomination forms to the Candidates	05 th November 2024 – 10.00AM to 04.00PM
Submission of Nomination forms by the candidates	06 th November 2024 – 10.00AM to 04.00PM
Withdrawal of Nomination of the candidates	07 th November 2024 – 10.00AM to 02.00PM
Scrutiny of Nominations	07 th November 2024 – 02.00PM to 04.00PM
Election to Students Council	08 th November 2024 – 10.00AM to 03.00PM
Counting of the Votes	08 th November 2024 – 03.00PM to 04.00PM

For further Details Contact:

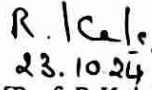
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