

மனோன்மணியம் சுந்தரனார் பல்கலைக்கழகம்

MANONMANIAM SUNDARANAR UNIVERSITY

Tirunelveli 627 012 - Tamil Nadu – India

CENTRE FOR DISTANCE AND ONLINE EDUCATION



தகவலேடு

PROSPECTUS

Academic Year 2023 – 2024 onwards

University website: www.msuniv.ac.in

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CONTACT DETAILS

Website: www.msuniv.ac.in

FOR GENERAL QUERIES:

CDOE Main Office: 0462 - 2321614, 2321620, 2321616

EMAIL ID:

1. DDCE Director Office: directoroffice@msuniv.ac.in
2. DDCE Director: dirdce@msuniv.ac.in

POSTAL ADDRESS:

**THE DIRECTOR
CENTRE FOR DISTANCE AND ONLINE EDUCATION
MANONMANIAM SUNDARANAR UNIVERSITY
TIRUNELVELI 627 012, TAMIL NADU**

STUDENTS ATTENTION

For Payments: Demand Draft should be drawn in the name of “The Registrar, Manonmaniam Sundaranar University” payable at Tirunelveli and the same should be sent to “The Director, Centre for Distance and Online Education, Manonmaniam Sundaranar University, Tirunelveli 627012, TamilNadu.”

ABOUT MANONMANIAM SUNDARANAR UNIVERSITY

Manonmaniam Sundaranar University (MSU) is a dynamic Institution of higher learning, in Tirunelveli, the educational hub of Southern Tamil Nadu, with a campus area of 550 acres. The University was established in 1990, by the Government of Tamil Nadu, as a teaching - cum- affiliating University. The University is named after the Tamil poet literature Prof. P. Manonmaniam Sundaram Pillai (1855-1897), the author of the famous verse drama, Manonmaniam. The University caters to the needs of the four southern districts of Tamil Nadu, viz., Tirunelveli, Thoothukudi, Kanyakumari and Tenkasi. The University is re-accredited with 'A' Grade by National Assessment and Accreditation Council (NAAC).

The University is located at Abishekapatti (on Tirunelveli- Tenkasi Road) at a distance of 8 kilometers from Tirunelveli Junction. There are 23 Departments and 5 Centres in the University, besides the Centre for Distance and Online Education and Directorate of Vocational Education. Through Community Colleges and Vocational Skill Development Centres(VSD), Directorate of Vocational Education is offering skill based Advanced Diploma, Diploma and Certificate Programmes in various skill sectors. Manonmaniam Sundaranar University P.G. Extension Centre, Nagercoil, Sri Paramakalyani Centre of Excellence in Environmental Sciences, Alwarkurichi and the Centre for Marine Science and Technology, Rajakkamangalam are the off campus Centres of the University.

Manonmaniam Sundaranar University affiliates Hundred and Two Colleges, Six Manonmaniam Sundaranar University Colleges and has 28 teaching Departments including 5 Centres. 1,26,030 students are studying in the University Departments / Centres and Colleges. The University is one of the pioneer institutions which offers Choice Based Credit System (CBCS) and Online Programmes through NPTEL and SWAYAM. The UG/PG Programmes and Research Programmes offered by the University have been carefully chosen to cater to the contemporary needs of the region.

The University Departments offer Ph.D., Integrated P. G. Programmes, Diploma and Certificate Programmes in addition to regular P.G. Programmes with exemplary library services. Excellent opportunities in extracurricular activities are extended by the National Service Scheme and Youth Welfare Department and Physical Education Department, The University has a women's hostel and a men's hostel with wi-fi facility for the entire Hostel Campus. The University has sophisticated auditorium to accommodate around thousand students. An air conditioned Internet Centre is available for the students to access internet.

The University has a multipurpose indoor sports Stadium and a Fitness Centre (Gymnasium). Gnanavani Educational FM & Mano Vani online radio station and Centre for Women Empowerment and Studies are functioning in the University. The University has a Vice-Chancellor, Registrar and Professor's residential quarters, Health Centre, Guest House, Post Office, Bank, ATM, Students' Amenities Centre, 24 x 7 Ambulance Service, Day Care Service and one MW Solar Power Plant within the Campus. The University has established Sir C.V. Raman Centre for Central Instrumentation with highly sophisticated Scientific equipments to improve the research. The University offers Sundaranar merit scholarships for the Top Rankers of the Integrated PG Programmes and Bharat Ratna Dr. M.G.Ramachandran Centenary Fellowship to the Research Scholars. Outdoor games, Sports, Yoga and meditation classes are conducted regularly for the welfare of the students. Annual sports and cultural day competition are conducted for the staff and students through Mano day and Women's Day celebrations. Departments have Internet connectivity with WIFI. The University provides affordable quality education to the underprivileged and unreached sections of the society in this region.

FROM THE DIRECTOR'S DESK

Education constitutes the backbone of a Country as it produces the human force which plays the most determining role in the advancement of a Nation and also in the progress of a civilization. No Nation could establish its dominance in world history by virtue of its sheer military might or economic affluence. The march of a Nation towards glory is carried forward by the competent human resource that a strong education system prepares. Education is one that provides the thrust in getting ahead and building up a powerful democratic society. Education system in India has a long history starting from Gurukul System to the ancient urban centres of learning like Takshashila, Nalanda and Vikramshila. After the second world war, world has been seen an enormous expansion in higher education. India was not exception from this. The higher education system of India has witnessed many fold increase in its institutional capacity since independence. Now India is the third largest higher education system in the world.

Open Educational Resources (OER) movement began in the 21st century for furthering the culture of open knowledge by free dissemination /sharing of knowledge. It is basically rooted in the philosophy of Open and Distance Learning (ODL) with the objective of expanding the access to knowledge to all types of learners pursuing non formal, formal and informal education. The using OER implies support for an open curriculum where learners have the flexibility to select units/Programmes to suit their personal needs. It is the responsibility of the Distance Education Council (DEC) to promote quality and standards in the ODL system and encourage ODL institutions to develop and offer quality programmes. Besides this, the DEC also encourages sharing of academic resources and thereby reducing duplication of efforts and enhancing the knowledge and other skill requirement of the users at large and also ensuring their wider accessibility.

The Distance Education Council can take up this initiative for developing Web Based Multimedia, Interactive e-Content repositories by pooling all the programmes developed by Distance Education Institutions (DEIs) attached to conventional Universities. The Centre for Distance and Online Education of Manonmaniam Sundaranar University is offering various programmes with the mission to (i) provide quality education for the rural and the unreached, (ii) attain excellence in teaching, research and extension activities (iii) imbibe, inculcate and promote human values so as to create a 'culture of lawfulness'. Based on the mission, the institute will fulfill the academic needs of the poor and weaker sections of the society. I appreciate and wishes the students of the programmes of the Centre for Distance and Online Education, Manonmaniam Sundaranar University, Tirunelveli.

With Best Wishes
Dr. C. Ramesh
Director
Centre for Distance and Online Education,
M.S. University

LIST OF PROGRAMMES OFFERED

1. Under Graduate Programmes

Sl.No.	Programme code	Name of the Programme
1.	001	B.A. Tamil
2.	002	B.A. English
3.	003 & 004	B.A. History (TM & EM)
4.	007	B.B.A (EM)
5.	008	B.A. Economics
6.	005 & 006	B.Com (TM & EM)
7.	08L	B.L.I.Sc.
8.	010	B.Sc. Mathematics
9.	080	B.Sc. Physics
10.	082	B.Sc. Chemistry

2. Post Graduate Programmes

Sl. No.	Programme code	Name of the Programme
1.	021	M.A. Tamil
2.	022	M.A. English
3.	023 & 024	M.A. History (TM & EM)
4.	034	M.A. Economics (EM)
5.	037	M.A. Mass Communication & Journalism
6.	027 & 028	M.Com. (TM & EM)
7.	045	M.L.I.Sc.
8.	029	M.Sc. Mathematics
9.	030	M.Sc. Physics
10.	031	M.Sc. Chemistry

3. Certificate / Diploma / PG Diploma Programmes

Sl. No.	Programme code	Name of the Programme
1.	083	Certificate Programme in Library & Information Science
2.	084	Certificate Programme in Yoga for Human Excellence
3.	085	Diploma in Yoga for Human Excellence
4.	081	PG Diploma in Computer Applications (PGDCA)

Fee structure for U.G. Arts Programmes

Sl.No.	UG Programmes	Duration	Semester	Processing Fee Rs.	Tuition Fee Rs.	Cost of Exam Application Rs.	Fee per paper / Practical/ Project Rs.	Fee for Statement of Marks Rs.	Fee for CC/PC/ Convocation Rs.	Exam. fee Rs.	Total Fee Rs.
1	B.A. TAMIL	1 Yr	I Sem	200	2800	25	6 x 150 = 900	50	-	1950	4950
			II Sem			25	6 x 150 = 900	50			
2	B.A. ENGLISH	1 Yr	I Sem	200	3800	25	7 x 150 = 1050	50	-	2250	6250
			II Sem			25	7 x 150 = 1050	50			
3	BBA	1 Yr	I Sem	200	5000	25	6 x 150 = 900	50	-	1950	7150
			II Sem			25	6 x 150 = 900	50			
4	B.A. ECONOMICS	1 Yr	I Sem	200	3800	25	7 x 150 = 1050	50	-	2250	6250
			II Sem			25	7 x 150 = 1050	50			
		2 Yr	III Sem	200	3800	25	8 X 150 = 1200	50	-	2550	6550
5	BLISc.	1 Yr	I Sem	200	7000	25	5 x 200 = 1000	50	1600	4550	11750
							1 X 400 = 400				
			II Sem			25	5 x 200 = 1000	50			
							1 X 400 = 400				
6	B.A. HISTORY (TM & EM)	1 Yr	I Sem	200	3800	25	7 x 150 = 1050	50	-	2250	6250
			II Sem			25	7 x 150 = 1050	50			
7	B.Com. (TM & EM)	1 Yr	I Sem	200	3800	25	7 x 150 = 1050	50	-	2250	6250
			II Sem			25	7 x 150 = 1050	50			

Fee structure for U.G. Science Programmes

Sl.No.	UG Programmes	Duration	Semester	Registration Fee Rs.	Processing Fee Rs.	Special Fee Rs.	Tuition Fee Rs.	Cost of Exam Application Rs.	Fee per paper / Practical/ Project Rs.	Fee for Mark Statement Rs.	Fee for CC/PC/Convocation Rs.	Exam fee Rs.	Total Fee Rs.
1	B.Sc. Physics	1 Yr	I Sem	500	200	800	7000	25	7 x 150 = 1050	50	-	2850	11350
									1 x 300 = 300				
			II Sem					25	7 x 150 = 1050	50			
									1 x 300 = 300				
2	B.Sc. Chemistry	1 Yr	I Sem	500	200	1300	7000	25	8 x 150 = 1200	50	-	2550	11550
									8 x 150 = 1200				
			II Sem					25	8 x 150 = 1200	50			
									8 x 150 = 1200				
3	B.Sc. Maths	1 Yr	I Sem	500	200	500	4300	25	8 x 150 = 1200	50	-	2550	8050
									8 x 150 = 1200				
			II Sem					25	8 x 150 = 1200	50			
									8 x 150 = 1200				

Fee structure for PG Arts Programmes

Sl. No.	PG Programmes	Duration	Semester	Processing Fee Rs.	Tuition Fee Rs.	Cost of Exam Application Rs.	Fee per paper / Practical/ Project Rs.	Fee for Statement of Mark Rs.	Fee for CC/PC/Convocation Rs.	Exam fee Rs.	Total Fee Rs.	
1	M.A. TAMIL	1 Yr	I Sem	200	4200	25	6 x 200 =1200	50	-	2550	6950	
			II Sem			25	6 x 200 =1200	50				
2	M.A. ENGLISH	1 Yr	I Sem	200	5080	25	6 x 200 =1200	50	-	2550	7830	
			II Sem			25	6 x 200 =1200	50				
3	M.A. ECONOMICS	1 Yr	I Sem	200	4400	25	6 x 200 =1200	50	-	2550	7150	
			II Sem			25	6 x 200 =1200	50				
4	MLISc.	1 Yr	I Sem	200	7500	25	5 x 350 =1750	50	-	2225	13900	
							1 X 400 = 400					
			II Sem			25	4 x 350 =1400	50		1600		3975
							1 X 400 = 400					
1 X 500 = 500												
5	M.A. JOURNALISM & MASS COMMUNICATION	1 Yr	I Sem	200	5500	25	5 x 200 =1000	50	-	2950	8650	
							1 X 400 = 400					
			II Sem			25	5 x 200 =1000	50				
							1 X 400 = 400					
6	M.A. HISTORY (TM & EM)	1 Yr	I Sem	200	5080	25	6 x 200 =1200	50	-	2550	7830	
			II Sem			25	6 x 200 =1200	50				
7	M.Com. (TM & EM)	1 Yr	I Sem	200	5500	25	5 x 200 =1000	50	-	2350	8050	
			II Sem			25	6 x 200 =1200	50				

Fee structure for P.G. Science Programmes

Sl.No.	PG Programmes	Duration	Semester	Registration Fee Rs.	Processing Fee Rs.	Tuition Fee Rs.	Special Fee Rs.	Cost of Exam Application Rs.	Fee per paper / Practical/ Project Rs.	Fee for Mark Statement Rs.	Fee for CC/PC/Convocation Rs.	Exam fee Rs.	Total Fee Rs.
1	M.Sc. Physics	1 Yr	I Sem	500	300	17000	1000	25	4 x 200 =800	50	-	2950	21750
			II Sem					25	1 x 500 = 500				
2	M.Sc. Chemistry	1 Yr	I Sem	500	300	17000	2000	25	5 x 200 =1000	50	-	2350	22150
									1 x 500 = 500				
			II Sem					25	6 x 200 =1200	50			
3	M.Sc. Maths	1 Yr	I Sem	500	300	4500	500	25	5 x 200 =1000	50	-	2350	8150
			II Sem					25	6 x 200 =1200				

Fee structure for PG Diploma / Diploma / Certificate Programmes

Sl. No.	Programmes	Duration	Semester	Processing fee Rs.	Tuition Fee Rs.	Cost of Exam Application Rs.	Fee per paper / Practical/ Project Rs.	Fee for Statement of Mark Rs.	Fee for CC/PC/Convocation Rs.	Exam fee Rs.	Total Fee Rs.
1	PGDCA	1 Yr	Non - Sem	200	10000	25	300 x 5 = 1500	50	1600	4875	15075
							300 x 3 = 900				
							400 x 2 = 800				
2	Diploma in Yoga for Human Excellence	1 Yr	Non - Sem	200	3000	25	150 x 4 = 600	50	1600	2675	5875
							200 x 2 = 400				
3	Certificate Programmes in Yoga for Human Excellence	1 Yr	Non - Sem	200	3000	25	150 x 3 = 450	50	1500	2025	5225
4	Certificate Programmes in Library and Information Science	1 Yr	Non - Sem	200	3000	25	150 x 3 = 450	50	1500	2025	5225

- * 100% Tuition fee Concession for Transgender
- * 100% Exemption of Tuition Fee for eligible Differently Abled

Instructions to candidates

PROCEDURE FOR ADMISSION

Admission only through online. See the website www.msuniv.ac.in

DISTANCE EDUCATION SYSTEM

TYPE OF ADMISSION

Candidates can apply for either (i) Academic Year admission or (ii) Calendar Year admission.

a) ACADEMIC YEAR ADMISSION

Candidates are admitted during July to August for all Under Graduate / Post Graduate Programmes

b) CALENDAR YEAR ADMISSION

Candidates are admitted during January to March for all Under Graduate / Post Graduate Programmes

SPOT ADMISSION

Eligible candidates will be given spot admission for the Programme during the working days at the Spot Admission Centres located in University Campus, Tirunelveli - 627 012 and all Manonmianam Sundaranar University Colleges located in

SPOT ADMISSION CENTRES

Sl. No.	Centre Code	Name & Address of the Centre	Contact Details
1	401	University Campus Tirunelveli	0462-2321620 / 2321614 0462-2563154 / 2563155
2	109	Manonmaniam Sundaranar University College Govindaperi, Cheranmahadevi	Principal - 9442508310 Ph. 04634 - 263313 Coordinator - 9500610736
3	112	Manonmaniam Sundaranar University College Hindu Nadar Uravin Murai Committee Hr. Sec. School, T.N. Puthukudi, Puliyangudi.	Principal - 9976874655 8056312578 Coordinator - 9952047067
4	108	Manonmaniam Sundaranar University College BMC Complex, Tisayanvilai, Tirunelveli District.	Principal 9442227780 / 04637-272742
5	110	Manonmaniam Sundaranar University College VET College of Education VET Nagar, Four way Road, Panagudi.	Coordinator - 9597631005
6	211	Manonmaniam Sundaranar University College Nagampatti, Pasuvanathanai Via, Ottapidaram, Thoothukudi - 628718.	0461 - 2262215 Coordinator - 9750217234
7	111	Manonmaniam Sundaranar University College Seevalarayanenthal Vilakku, Thiruvengadam Road, Sankarankovil, Tenkasi - 627756.	Coordinator - 9944843409 / 04636 -224622

RE-ADMISSION

Candidates who have completed (passed or failed) first year or second year studies in Affiliated Colleges of Manonmaniam Sundaranar University and discontinued their studies will be readmitted in Second year or Third Year in the same discipline on verification of the following original certificates obtained from the Colleges / University last studied.

1. Transfer Certificate, where the student studied last
2. Mark Statement issued by the University / Autonomous

The candidate should appear for examinations for all the non – exempted previous year course. Also the candidate has to obtain order for pre exempted papers.

GENERAL INSTRUCTIONS

1. The Tuition Fee once paid will not be refunded or adjusted under any circumstances.
2. The University has the right to revise the fee without prior notice.
3. Change of Programme and Course will not be permitted, once the student has attended the PCP class.
4. Students are instructed to furnish necessary particulars such as Name and Address, Enrolment No. / Register No., Programme, Year of Study, Name of the Study Centre etc., in all correspondence. Letters with incomplete particulars will not be considered for action at our end.
5. No Transfer Certificate (TC) will be issued on completion of Programme as original TC is returned after verification at the time of admission.
6. Whenever the students enclose Demand Draft for various purposes, they should write their name, Enrolment number and the Programme details at the backside of the Demand Draft. Overwriting or correction in the Demand Draft will not be accepted.
7. All payments such as Tuition Fee, fee for Duplicate Identity Cards etc. shall be paid through a Demand Draft / Chalan drawn in favour of The Registrar, Manonmaniam Sundaranar University, Tirunelveli - 12, payable at Tirunelveli, Tamil Nadu. No cash payment shall be made either at the Directorate or in Information Centre.
8. Examination Fee for arrear papers should be paid -----
9. Directorate has every right to discontinue any Programme, if minimum number of students have not joined. In such a situation, the entire fee paid by the student will be refunded.
10. The place of jurisdiction for filing of suit in case of any dispute will be only at Tirunelveli.

STUDENT SUPPORT SERVICES

GRIEVANCE CELL

A Grievance Cell is functioning in the Directorate of Distance and Continuing Education, Manonmaniam Sundaranar University to redress the grievances of students of Distance Learning Programme.

Students and the public may register their grievances / suggestions either in person or by post with the Deputy Registrar (Grievance Cell). All the complaints / suggestions received will be recorded and steps will be taken to redress the grievance within a time frame. If reply is not received within a reasonable time, the fact may be brought to the notice of the Director, who will attend to it personally.

This facility can also be availed by the students using the website of the University, www.msuniv.ac.in & email : msuddce@yahoo.in

CAREER GUIDANCE CELL

A Career Guidance and Placement Cell is functioning in DD & CE. Present and past students of the Directorate can make use of the services of the Cell. Students can opt for the following areas for availing career guidance services of the Cell.

1. Placement in Government and semi-Government Organisations
2. Placement in Private Organisations
3. Self-Employment Opportunities including agency business.
- 4 Social service through NGOs.

The Cell will take all possible steps to conduct as many programmes as possible in each of the above areas in selected Information Centres. Experts and eminent persons from the fields will be invited to address the students for an hour followed by a question answer session. Periodical training programme would also be organised with the help of Government, Semi-Government Organisations and NGOs, wherever possible.

PLACEMENT CELL

This Cell will help the students in the preparation of their resume and the same will be forwarded to the potential employers. Arrangements will be made for the campus recruitment separately for Technical and Non- Technical Posts. Though initially this service will be provided at Tirunelveli alone, steps will be made to organise it at various other Regional Centres.

SCHOLARSHIP

A) Scheduled Caste (Hindu) and Scheduled Tribe candidates who pursue their studies through this Directorate are eligible for reimbursement of all non-refundable fee and also an annual allowance towards purchase of essential / prescribed books. The student should not be working in Government / Private Sector to avail this scholarship. This prescribed scholarship form and other particulars in this connection can be obtained from the Director, SC/ST Welfare Department of the respective State Governments.

B) Physically and Visually Challenged candidates, who satisfy the condition, can avail the State Government Scholarship for Disabled. The prescribed form may be obtained from the District Rehabilitation Officer in the Districts concerned for reimbursement of non-refundable Fee.

விளக்கக் குறிப்புகள் / Instructions to candidates

1. மாணாக்கர்கள் தங்களுடைய சொந்தக் கையெழுத்தில் இந்த ஆளறிச் சான்றிதழ் ∴ நுழைவுச் சீட்டில் கேட்டுள்ள அனைத்துத் தகவல்களும் நிரப்பப்பட வேண்டும்.
Candidates should furnish all details in the columns provided in this Identification Certificate / Hall Ticket in his / her own handwriting.

ஆளறிச் சான்றிதழும் நுழைவுச் சீட்டும் நிகழ்நிலை போர்ட்டில் இருந்து பதிவிறக்கம்.

2. This Identification Certificate / Hall ticket can be downloaded from the Online portal.
3. மாணாக்கர்கள் தேர்வு எழுத வரும் போது இந்த ஆளறிச் சான்றிதழ் ∴ நுழைவுச் சீட்டை தேர்வுக் கண்காணிப்பாளரிடம் காண்பிக்க வேண்டும்.
The candidate should bring the Identification Certificate / Hall Ticket while appearing the examinations for verification by the Invigilator.
4. தேர்வுக் கண்காணிப்பாளரிடம் இதை காண்பிக்க இயலவில்லை எனில் அந்த மாணாக்கர் தேர்வு எழுத அனுமதிக்கப்படமாட்டார்.
without producing this Identification certificate / Hall Ticket the candidate will not be permitted to write the examinations.
5. இந்த ஆளறிச்சான்றிதழில் ∴ நுழைவுச் சீட்டில் ஏதேனும் தவறான தகவல் மாணாக்கரால் தெரிவிக்கப்பட்டிருந்தால் அதை தேர்வுகள் துவங்குவதற்கு முன் தேர்வாணையர் அலுவலகத்தை அணுகி திருத்தம் செய்து கொள்ளவும்.
If any discrepancy found in the Identification certificate / Hall Ticket, the candidate is directed to contact the Controller of Examinations, Manonmaniam Sundaranar University, Tirunelveli - 627 012. immediately for correction.
6. தொலைநெறித் தொடர்பு முறையில் பயிலும் மாணவர்கள் தேர்வு முடிவுகளையும், தொலைநெறி கல்வி முறையில் இன்ன பிற தகவல்களையும் பின்வரும் இணையதளம் மூலம் அறியலாம்.
website : www.msuniv.ac.in
The Candidates studied through the D.D. & C.E. Programme can download the results & other information from the following website : www.msuniv.ac.in
7. ஏதேனும் காரணத்தால் நுழைவுச் சீட்டு தேர்வுக்கு முன் கிடைக்கப்பெறாவிட்டாலோ அல்லது தபால் தாமதமாக கிடைக்கப்பெற்றாலோ, மாணவர்கள் தாங்கள் மேற்படி தேர்வுக்கு பணம் செலுத்தியதற்கான வங்கிச் சீட்டை, முதன்மைத் தேர்வு கண்காணிப்பாளரிடம் ஆதாரமாக காண்பித்தால் தேர்வு எழுத அனுமதிக்கப்படுவார்கள். அந்த ஆதாரத்தினை தேர்வு எழுத அனுமதி கோரும் விண்ணப்பக் கடிதத்துடன், முதன்மை தேர்வு கண்காணிப்பாளரின் கையொப்பம் பெற்று தேர்வு ஆணையாளருக்கு உடனடியாக அனுப்பி வைக்கவும். அவ்வாறு அனுப்பவில்லையெனில், மாணாக்கரின் தேர்வு முடிவுகள் அறிவிக்கப்படமாட்டாது.
If there is any delay in getting the Hall Ticket due to any postal delay or any other reasons, the candidates are permitted to appear for the Examination by the Chief Superintendent of concerned Exam Centre only after producing the copy of the Bank Challan to the evidence for the payment of exam fees. Such candidates should send a requisition letter to appear for examination along with a copy of the counter foil of the Bank Challan for having paid exam fee within the due date forwarded by the Chief Superintendent of the Examination Centre to the office of Controller of Examinations immediately, failing which, the result will not be released.

8. விண்ணப்ப படிவத்தின் விலை மற்றும் தேர்வு எழுதும் பாடங்களுக்கான கட்டணங்கள் அனைத்தும் பதிவாளர், மனோன்மணியம் சுந்தரனார் பல்கலைக்கழகம், திருநெல்வேலி, தமிழ்நாடு என்ற பெயரில் ஒரே வங்கி வரைவோலையாகப் பெற்று அனுப்ப வேண்டும்.
Examination fee including the cost of application should be paid through ONE DEMAND DRAFT drawn in favour of **THE REGISTRAR, MANONMANIAM SUNDARANAR UNIVERSITY** payable at **TIRUNELVELI, TAMILNADU / ONLINE PAYMENT**.
9. தேர்வுக்கான விண்ணப்பப் படிவத்தை உரிய கேட்பு வரைவோலையுடன் தேர்வாணையர், மனோன்மணியம் சுந்தரனார் பல்கலைக்கழகம், அபிசேகப்பட்டி, திருநெல்வேலி – 627 012 என்ற விலாசத்தில் பதிவு அஞ்சலில் அனுப்புதல் வேண்டும்.
Candidates Should forward the Examinations application to the **CONTROLLER OF EXAMINATIONS, MANONMANIAM SUNDARANAR UNIVERSITY, ABISHEKAPATTI, TIRUNELVELI – 627 012, TAMIL NADU** by Registered Post only.
10. இறுதியாண்டு மாணவர்கள், தற்காலிக சான்றிதழுக்குரிய கட்டணத்தொகையும் தேர்வுக் கட்டணத் தொகையுடன் சேர்த்து செலுத்த வேண்டும்.
Final year candidates should pay the fee for Provisional Certificate along with the Examination Fee.
11. ஒரு முறை செலுத்திய எந்த கட்டணமும் எந்த சூழ்நிலையிலும் திரும்ப வழங்கப்படமாட்டாது. அடுத்து வரும் தேர்வுக்குச் சரிசெய்யவும் இயலாது.
The fee once paid will not be refunded under any circumstances or adjusted towards subsequent examinations.
12. குறிப்பிட்ட கடைசி நாளுக்குப் பிறகு பெறப்படும் தேர்வுக்கான விண்ணப்பங்கள் நிராகரிக்கலாம்.
Applications for Examinations received AFTER the prescribed last date will be summarily REJECTED.
13. தேர்வு மையம் எக்காரணத்தை முன்னிட்டும் மாற்றப்பட மாட்டாது.
Change of Examination Centre will not be granted.
14. முதலாம் ஆண்டு மாணவர்கள் தங்கள் பெயர்களை சரிபார்க்கும் பொருட்டு தேர்வு விண்ணப்பத்துடன் தங்கள் முந்தைய தகுதித் தேர்விற்கான மேல்நிலைப்பள்ளித் தேர்வு மதிப்பெண் பட்டியல், இளங்கலை, இளம் அறிவியல் மதிப்பெண் பட்டியலின் நகலை இணைக்க வேண்டும்.
Final year Candidates (Fresh Candidates) should enclose the attested xerox copy of the Mark Statement of previous Qualifying Examinations (Higher Secondary Mark Statement, UG degree Mark Statement) for Verification of name.
15. இதற்கு முன்னர் படித்த பட்டப்படிப்பில் இருந்து பாதியில் விலகி இப்பல்கலைக்கழகத்தில் புதிதாக பதிவு செய்யும் மாணவர்கள் முன்புபடித்து பாதியில் விலகிய படிப்பிற்கான சான்றிதழ் நகலை கண்டிப்பாக இணைக்க வேண்டும்.
The Candidates who discontinued from any other UG / PG Degree Programmes has to produce a copy of the Final Mark Statement received from the previous Institution.