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மனோன்மணியம் சுந்தரனார் பல்கலைக்கழகம்
MANONMANIAM SUNDARANAR UNIVERSITY

Bill Passed for Rs.
(Office use only)

Travelling and halting allowances Bill of Thiru/Tmt./Selvi.....
(Block Letters)

Members of Basic Pay Rs.....

Examiner in

Air Ticket No..... of travelled by Air To. First / Second Class railway fare	Date and Hours of Journey	Number of K.M. Travelled	From	To	Rs.	P.
For..... days halting allowance of Rs.....for each day necessarily spent at the destination for the conduct of University business as certified below						
Date	Nature and Place of Business					
	Less Advance					
	Total					

Rupees (in words).....

Station.....Examiner.....

Date .....Member

Address.....

.....

Pincode No..... Signature

Signature with or without Re.1 Revenue Stamp

Countersigned and certified that the days for which the halting or detention allowance is claimed were necessarily spent at the destination for the conduct of University business and that claim may be paid.

Signature.....

Chairman.....

Note :1.No Counter signature is necessary in the case of journey to attend meeting of the Syndicate Senate, Academic Council and committees. Wherever concession rates are available for the Railway Journey either for the whole or part of the journey, members will be paid only concession rates.

2. Such of those who are permitted to travel by air shall either enclose air ticket to that T.A Bill or, quote the number of the ticket if ticket is not enclosed.
3. Practical Examiners / invigilators should enclose attendance certificate along with T. A Bill
4. Re. 1 Revenue Stamp should be affixed, in case the amount exceeds Rs.5000/-