



Dr.G.ANNADURAI
REGISTRAR in charge

மனோன்மணியம் சுந்தரனார் பல்கலைக்கழகம்
Manonmaniam Sundaranar University

State University
Accredited with "A" Grade by NAAC

Tirunelveli—627 012, Tamil Nadu, India
Cell:9487901000, Phone 0462-2338632, Fax:0462-2334363
E_mail:registrar@msuniv.ac.in, Website:www.msuniv.ac.in

MSU/R/CDC/A2/ CIRCULAR/2022-23

20.04.2023

To

The Principals of all Affiliated Colleges.

Sir/Madam

Sub: CDC – applications are invited for Readmission/Transfer /change of Part I Language and exemption to appear part II English and permission to appear exam with scribe for disabled candidates - academic year 2023-24 - intimated – reg.

Ref: This office circular No.MSU/R/CDC/A5/Fee Revision/2023 dt.14.03.2023.

I am by direction to inform that Applications for Readmission/Transfer /change of Part I Language and exemption to appear part II English and permission to appear exam with scribe for disabled candidates are invited for the academic year 2023-24.

I am also to inform that the last date for submission of Applications for Readmission, Transfer, Transfer cum readmission, Transfer from Other Universities and Transfer cum Readmission from other Universities, change of Part I Language and exemption to appear Part II English and permission to appear exam with Scribe for disabled candidates for both UG & PG programme as detailed below:-

Readmission and Transfer for Odd Semester	30.06.2023
For Even Semester	30.10.2023
Change of Part I language/Exemption of Part II English and Scribe for Differently abled students	30.08.2023

I am to enclose herewith the prescribed format for applying Readmission/Transfer /change of Part I Language for the academic year 2023-24. The Candidates are directed to apply only with the prescribed formats, if not the applications could not be considered under any circumstances.

Cont...

The revised fee structure for the above is as follows:

Sl.No.	Particulars	Fee in Rs.
1.	Re-admission.	2,400
2.	Transfer from one institution to another for the same programme	3,600
3.	Transfer cum readmission from one institution to another	7,200
4.	Transfer from other Universities	12,000
5.	Transfer –cum-Re-admission from other Universities.	15,600
6.	Change of Part I Language	600
7.	Change of Part I Language with Tutor arranged privately	2400

I request you to put up the circular on the notice board of your college without fail.

Encl: as above:

Note: Please download the formats from the University Website
www.msuniv.ac.in ⇒ Academic ⇒ College Development Council ⇒ Formats for
Readmission/Transfer/Transfer Cum Readmission, Transfer from Other Universities.

[Handwritten Signature]
25/4/23
REGISTRAR i/c

Copy to:

1. Vice - Chancellor's Secretariat
2. Registrar's Secretariat
3. Finance Officer
4. Controller of Examinations
5. Board of Studies Section

25/4



மனோன்மணியம் சுந்தரனார் பல்கலைக்கழகம்
Manonmaniam Sundaranar University, Tirunelveli
College Development Council
Application for Readmission



1. Name of the Candidate :
2. Name of the College :
3. Name of the Programme :
4. Register Number :
5. Year of Admission :
6. In which Semester last studied
with month & year :
7. In which Semester permission
Seek to pursue :
8. Reason for the break of study :
9. NOC issued by the Principal of the
College with the availability of
Vacancy of sanctioned strength :
10. Medical/Other equivalent Certificates,
if any (for one more year exemption) :
11. Address for Communication : -----
(Residential address) -----

.....
12. Mobile Number :-----

Cont...

13. Details of fee Payment :

Amount in Rs.	Chellan/D.D No	Date	Name of the Bank	Branch

Date:-----.

Place:-----.

Signature of the Candidate.

Forwarded by the Principal
with office seal.

Encl:

1. Fee for a sum of Rs.-----
- 2.NOC of the Principal
- 3.Two set photocopies of Mark Statement/Result
Copy of all semester examinations already appeared

Instruction to apply Re-admission:

- 1.Candidates who have within the Span Period be only eligible to apply for re-admission.
 1. For UG Program 3+2
 - 2.For PG Program 2+2
2. Medical Certificate or other equivalent Certificate may be produced, if who need one year exemption over the Span period.
3. Fee of Rs.2400/- for Re-admission.
4. NOC of the Principal should be enclosed alongwith Application.
5. Two set of Photocopies of Markstatment of all semesters examinations already appeared.
- 6.The filled in application should be sent to “The Registrar, M.S.University, Tirunelveli -12” by registered post.



மனோன்மணியம் சுந்தரனார் பல்கலைக்கழகம்

Manonmaniam Sundaranar University, Tirunelveli College Development Council



Application for Transfer/Transfer-Cum-Readmission from Colleges/University

1. Name of the Candidate :
2. Name of the Programme :
3. Register Number :
4. Name of the Parent College last studied :
5. Year of Admission :
6. In which Semester last studied
with month & year :
7. NOC/TC from the Parent College :
8. Name of the College wish to join :
9. In which Semester permission seek to
Pursue :
10. NOC issued by the Principal of the
Present College :
11. Two set syllabi for already appeared
subjects, if those who transfer from
Autonomous Colleges/other Universities :
12. Medical/Other equivalent Certificates,
if any (for one more year exemption) :
13. Address for Communication :-----
(Residential address) -----

14. Mobile Number :-----

Cont....

..2..

15. Details of Fee payment :

Amount in Rs.	Chellan/D.D No	Date	Name of the Bank	Branch

Date:-----.

Place:-----.

Signature of the Candidate.

Forwarded by the Principal
with office seal.

Encl:

- 1.Fee for a sum of Rs. -----
- 2.NOC/TC received from the Parent College
- 3.NOC of the Present College
- 4.Two set photocopies of Mark Statement/Result of all semester examinations already appeared.
5. Two set syllabi which already appeared in Parent College/University.

**Instruction to apply for Transfer –Cum –Re-admission/ Transfer from other University/
Transfer-cum-Re-admission from other University:**

1. Candidate who have within the Span period be only eligible to apply for Transfer
For UG Program 3+2
For PG Program 2+2
2. Medical Certificate or other equivalent Certificate may be produced, if who Need one year exemption over the Span period.
- 3.Fee for Rs. 3,600/- for transfer from one institution to another for the same programme.
- 4.Fee for a sum of Rs7,200/- for transfer- cum -readmission from one institution to another.
5. Fee for Rs.12,000/- Transfer from other University to M.S.University.
- 6.Fee for Rs.15,600/- for Transfer –cum-Re-admission from other University.
- 7.NOC of the Principal should be enclosed alongwith Application.
- 8.NOC/TC received from the Parent College
- 9.NOC of the Present College
- 10.Two set of Photocopies of Mark Statement of all semesters examinations already appeared.
- 11.Two set syllabi should be attested by the principal of the Parent College/University.
- 12.The filled in application should be sent to “The Registrar, M.S.University, Tirunelveli -12” by registered post.



மனோன்மணியம் சுந்தரனார் பல்கலைக்கழகம்
Manonmaniam Sundaranar University, Tirunelveli
College Development Council
Application for change of Part I Language

1. Name of the Candidate :
2. Name of the College :
3. Name of the Programme :
4. Register Number :
5. Year of Admission :
6. Part I Language studied at
/Hr.Sec./Matric/CBSC with mark :
:
7. Language opted for studying
Under Part I in college.
:
8. Which chosen Department available in
the college. :
9. Name of the Faculty Member/Tutor
arranged Privately :
10. If arranged Tutor privately the Principal
of the College should recommend/
forward the acceptance of the Tutor alongwith
required documents. :
11. Details of the Fee payment: :

Amount in Rs.	Chellan/D.D No	Date	Name of the Bank	Branch

Date:-----.

Place:-----.

Encl:

1. Fee for a sum of Rs.-----
2. The educational qualification of the Tutor if arranged privately
3. The Acceptance Letter of the Tutor duly forwarded
by the Principal of the college.
4. Photocopies of Mark Statement of SSLC/HSC/Metric/CBSC

Signature of the Candidate

Forwarded by the Principal
With office seal

Instructions to apply for change of Part I Language:

1. Candidates who eligible to apply for Change of Part I language as per resolution of SCAA
 - i) The students who have secured minimum 60% of marks in any one of the Part I Language in Higher Secondary level/Secondary level.
(or)
 - ii) Those who have passed the languages concerned in Higher Secondary level/Secondary level.
(or)
 - iii) Those who have passed the Part I Languages in Higher Secondary level/Secondary level which is not offering by the University (**ie**) if he/she has passed in Kannada language, he/she can opt any other language under Part I as Kannada language is not offer by the University.
2. Fee of Rs.600/- for choosing Part I language other than Tamil, if classes handled by the faculty member of the college concerned.
3. Fee of Rs.2400/- for choosing Part I language other than Tamil, if Tutor arranged privately.
4. Educational qualification of the Tutor arranged privately.
- 5 The Acceptance Letter of the Tutor duly forwarded by the Principal of the college.
6. Photocopies of Mark Statement of SSLC/HSC/Matric/CBSC.
- 7.NOC of the Principal should be enclosed alongwith Application.
- 8.The filled in application should be sent to “The Registrar, M.S.University, Tirunelveli -12” by registered post.