

MANONMANIAM SUNDARANAR UNIVERISTY,

TIRUNELVELI – 627 012, TAMIL NADU

44th SCAA MEETING HELD ON 30.5.2016

ANNEXURE – C1

Common Regulations for all the Programmes

(M.Phil. / PG / Integrated PG / UG Degree and Certificate / Diploma /Advanced Diploma Programmes)

(R – 2016)

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ANNEXURE – C1

Common Regulations (R – 2016)

For all the programmes (M.Phil. / PG Integrated PG / UG Degree and Certificate / Diploma /Advanced Diploma Programmes)

4.0 STRUCTURE OF THE PROGRAMME :

4.1 Each programme has different types of courses viz., theory courses such as Core / Allied / Elective / Skill Based / Social Value Education / Research Methodology etc. Others include Practicals / Laboratory Courses / Theory Courses with Laboratory Component / Project Work (Mini or Major) / Field work / Personality and Character Development Courses (NCC /NSS / NSO / YRC). The Course structure with the number of Courses per Semester / Credit Assignment and Contact Hours per Week for each course in each category of UG / PG / Integrated PG/ M.Phil Degree programmes are presented in different Tables separately.*

(a) For all UG Degree programmes of the Affiliated Colleges:

4.2 Common course structure for different category of UG degree programmes are given separately in different tables as given below:

- (i) Table : CS-01 : For all B.A. Degree programmes
- (ii) Table : CS-02 : B.B.A., B.Com. and similar Degree programmes
- (iii) Table : CS-03 : For all B.Sc. Degree programmes
- (iv) Table : CS-04 : B.Sc, (Maths) Degree programme
- (v) Table : CS-05 : B.C.A., B.Sc. (Comp. Sci.) and similar Degree programmes

4.3 The following are the compulsory/Common/Optional papers in Part –IV/V for all UG courses:

Sl.No.	Semester	Part-IV/V	Subject Status	Title of the Subject
1	I	IV	Compulsory	Environmental Studies
2	II	IV	Common	1. Value Based Education (OR) 2. சமூக ஒழுக்கங்களும் பண்பாட்டு விழுமியங்களும் (OR) 3. Social Harmony
3	IV	IV	Common	NCC/NSS/YWF/YRC
4	V	V	Common (Skill Based)	1. Personality Development (OR) 2. Effective Communication (OR) 3. Youth Leadership

- 4.4 **Allied subjects** will be either from the same department or from the other Departments.
- 4.5 **Skill based courses** may be either from the major Department or from the Allied related department.
- 4.6 In the case of the subject of Environmental Studies, out of the two hours, one hour may be allotted for teaching and one hour may be allotted for the Field work such as with Environmental affected areas.
- 4.7 In case of **Value based Education**, out of the two hours, one hour may be allotted for the Field work such as the activities for Adult/Women literacy etc.
- 4.8. **In Part V**, Extension activities such as NCC, NSS, Red Cross, Youth Welfare will be taken into account for one credit. This shall not be included for the percentage of marks. The name of the activity should be mentioned in the Mark Sheet at the end of IV semester. Attendance is compulsory for each activity and separate certificate will be issued from the University.
- 4.9 There is **no Project work** course for the UG programme.

(b) For all PG Degree programmes of the University Extension Centre / Affiliated Colleges:

- 4.10 The common course structure for different category of UG degree programmes are given separately in different tables as given below:
- (i) Table : CS-06 : M.A. and M.B.A. Degree programmes
 - (ii) Table : CS-07 : M.Sc. (Maths) and M.Com. Degree programmes
 - (iii) Table : CS-08 : M.Sc. (Chemistry) Degree programmes
 - (iv) Table : CS-09 : M.Sc. (Other Sciences) Degree programmes

(c) For all Integrated PG Degree programmes of the Extension Centre / Affiliated Colleges

- 4.11 Course structure for the first three years of an Integrated PG Degree Programme in a subject is similar to that of a UG Degree programme in the same subject as in the Affiliated Colleges.
- 4.12 In integrated PG courses, the students shall study the curriculum of the relevant undergraduate course prescribed in Affiliated Colleges.
- 4.13 At the end of three years in Integrated PG Courses, the students shall be considered for ranking along with UG students of Affiliated Colleges for their UG degrees.
- 4.14 The compulsory / optional papers in Part – IV are as in section 4.3 for the first three years of the Integrated PG degree programmes:

4.15 Course structure for the fourth and fifth years of an Integrated PG Degree Programme in a subject is similar to those of the first and second years of a PG Degree programme in the same subject as in the Affiliated Colleges.

(d) For all Integrated PG Degree programmes of the University Departments

4.16 Course structure for the first three years of an Integrated PG Degree Programme in a subject is similar to that of a UG Degree programme in the same subject as in the Affiliated Colleges.

4.17 The compulsory / optional papers in Part – IV are as in section 4.3 for the first three years of the Integrated PG degree programmes.

4.18 There is a Mini project in the sixth semester of the third year for all the students of the Integrated PG courses in the University Departments.

4.19 At the end of three years in Integrated PG Courses, the students shall be considered for a separate ranking for their UG degrees.

4.20 Course structure for the fourth and fifth years of an Integrated PG Degree Programme in a subject is similar to those of the first and second years of a PG Degree programme in the same subject as in the University Departments.

(e) For all the M.Phil Degree programmes of the University Departments / Extension Centre / Affiliated Colleges:

Table : CS-10 : Common course structure for all the M.Phil Degree programmes

S. No.	Semester	Subject	Credits	Hours /week	Marks	
					Maximum	Passing Minimum
1	I	Core – I (Theory): Research Methodology	8	8	100	50
2	I	Core – I (Theory): Advanced Physics	8	8	100	50
3	I	Elective – I (Theory): Project Oriented	8	8	100	50
4	II	Project and Viva-voce	16	-	100	50
Total			40	-	400	-

(f) For all the Certificate / Diploma / Advanced Diploma programmes of the University
Departments / Extension Centre / Affiliated Colleges:

Table : CS-11 : Common course structure for all Certificate / Diploma / Advanced
Diploma programmes

S.No	Sub. /Ppr. No.	Subject Status	Subject Title	Credits	Total Hours	Marks				
						Maximum			Passing minimum	
						Int.	Ext.	Tot.	Ext.	Tot.
1	1	Theory - I		6	90	25	75	100	30	40
2	2	Theory - II		6	90	25	75	100	30	40
3	3	Practicals / Mini Project / Field work		8	90	25	75	100	30	40

- 4.21 The electives from the curriculum are to be chosen with the approval of the Head of the Department concerned.
- 4.22 The Curriculum and Syllabi of all the Programmes shall be approved by the SCAA (Standing Committee on Academic Affairs) of the Manonmaniam Sundaranar University
- 4.23 The medium of instruction is English or in special cases, shall depend on the Programme [e.g. B.A. (Tamil)] and it is the same for all the courses, examinations, seminar presentations / project thesis / dissertation / report of that specific programme.`

6.0 SCHEME OF CONTINUOUS INTERNAL ASSESSMENT (CIA) AND UNIVERSITY EXAMINATIONS:

- 6.1 Performance in each course of study shall be evaluated based on the basis of (i) Continuous Internal Assessment throughout the semester and the (ii) University Examinations at the end of each semester of the programme.
- 6.2 The University examinations shall be conducted in the month of November during odd semester and in the month of April during even semester.
- 6.3 A candidate who has already appeared for an examination in a subject of a semester and also passed in the same is not entitled to reappear in the same subject for improvement of marks/grades.
- 6.4 Each course, i.e. Theory or Laboratory / Practicals or Mini or Major Project work/Dissertation or Field work shall be evaluated for a maximum of 100 marks.
- 6.5 For each course, Theory or Laboratory/ Practicals or Mini or Major Project work / Dissertation or Field work, the Continuous Internal Assessment component will carry a maximum of 25 marks and the End –Semester University examination will carry a maximum of 75 marks. Thus, there is a total of 100 marks for each course/subject.
- 6.6 The marks secured in CIA (in total only) may be rounded off to the nearest integer.
- 6.7 Malpractice in any form in the examination is liable to stringent punishment.

6.8 For Theory Courses:

(a) For all programmes (Certificate / Diploma /Advanced Diploma / UG / PG / Integrated PG/M.Phil. Degree) of the University Departments / Extension Centre / Affiliated colleges:

- 6.8.1 The CIA component for a theory course may include tests / seminar / assignment parts.
- 6.8.2 There is no passing minimum for the CIA components and for the CIA in total.
- 6.8.3 There shall be no provision for improvement of CIA components.
- 6.8.4 There shall be three compulsory periodical tests in a semester.
- 6.8.5 Each test is conducted for about one and half unit of the syllabus in each course.
- 6.8.6 The duration of each test is one hour
- 6.8.7 There shall be two tests in a working day-one in the forenoon and the other in the afternoon.

6.8.8 Each test carries a maximum of 25 marks and shall be converted as required.

6.8.9 The question paper pattern for each test of each of the theory papers is given below:

Section	Type of Questions	Max. Marks
Part A	Objective Type -5 Qns.	5 X 1 = 5
Part B	2 out of 3 problems /Qns.	2 X 5 = 10
Part C	1 out of 2 Descriptive or Analytical Qns.	1 X 10 = 10
Total Marks		25

6.8.10 The duration of the University examination for each theory course is 3 hours.

6.8.11 The question paper pattern for the end-semester examination of each theory paper is given below:

Section	Type of Questions	Max. Marks
Part A	Objective Type -10 Qns. (2 from each units)	10 X 1 = 10
Part B	Unit-wise choice – Either (a) or (b) type – 5 Qns. problems	5 X 5 = 25
Part C	Unit-wise choice-Either (a) or (b) type – 5 Descriptive or analytical Qns.	5 X 8 = 40
Total Marks		75

6.8.12 There will be a special supplementary examination for those candidates who have failed in only one subject in the entire course.

(b) For the Certificate / Diploma / Advanced Diploma / UG / First three years of the Integrated PG Degree programmes of the University Departments / Extension Centre / Affiliated Colleges:

6.8.13 The split-up of the Continuous Internal Assessment (CIA) marks for all the Theory Courses is as below:

Components	Maximum Marks
Tests – The average of the best two tests from three compulsory tests	20
Assignment	5
Total	25

- 6.8.14 There is a passing minimum of 40 % in the University examinations in each theory course for UG Courses in the Affiliated colleges.
- 6.8.15 There is a passing minimum of 40 % in the overall component, i.e. out of the total marks in the CIA component and the University examination for each theory course for UG Courses in the Affiliated colleges.
- 6.8.16 There is a passing minimum of 50 % in the University examinations in each theory course for the first three years of the Integrated PG courses in the University Departments.
- 6.8.17 There is a passing minimum of 50 % in the overall component, i.e. out of the total marks in the CIA component and the University examination for each theory course for the first three years of the Integrated PG courses in the University Departments.

(c) For the M.Phil. / PG / Fourth and fifth years of the Integrated PG Degree programmes of the University Departments / Extension Centre / Affiliated Colleges:

- 6.8.18 The split-up of the continuous Internal Assessment (CIA) marks for all the Theory Courses in all the is as below:

CIA Components	Maximum Marks
Tests – The average of the best two tests from three compulsory tests	15
Seminar	5
Assignment	5
Total	25

- 6.8.19 There is a passing minimum of 50% in the University examinations in each theory course.
- 6.8.20 There is a passing minimum of 50% in the overall component, i.e. out of the total marks in the CIA component and the University examination for each theory course.

6.9 **For Laboratory / Practicals Courses:**

(a) For all programmes (Certificate / Diploma / Advanced Diploma / UG / PG / Integrated PG / M. Phil. Degree) of the University Departments / Extension Centre / Affiliated Colleges:

- 6.9.1 There is no passing minimum for the Continuous Internal Assessment (CIA) Components and for the CIA in total.

6.9.2 External examiners for the End-semester Examination of the Praticals Courses:
External examiners from other institutions shall be appointed along with Course teacher / Internal examiners.

6.9.3 Evaluation of Practicals / Laboratory courses:
The continuous internal assessment of Practicals component during the Course and in the end-semester examinations shall be carried out as follows:

Continuous Internal Assessment (Max. : 25 marks)				End – Semester Examination (Max. : 75 marks)		
Experimental Performance (Max.)	Record (Max.)	Test (Max.)	Total (Max.)	Internal Examiner (Course Teacher) (Max.)	External Examiner (from outside the Institution) (Max.)	Total (Max.)
15	5	5	25*	37.5	37.5	75*

* The marks secured may be rounded off to its nearest integer.

6.9.4 The duration of the University examination for each Laboratory / Practicals course may be three / four hours.

6.9.5 Continuous Internal Assessment for the theory courses with Laboratory component shall be as follows: The maximum marks for Internal Assessment shall be 25 in case of theory courses with Laboratory components. If there is a theory course with Laboratory component, there shall be three tests: the first two tests will be for theory portions and the third test will be for the laboratory component. Marks of the best theory test and laboratory test shall be considered for the internals.

(b) For the Certificate / Diploma / Advanced Diploma / UG / First three years of the Integrated PG Degree programmes of the University Departments / Extension Centre / Affiliated Colleges:

6.9.6 There is a passing minimum of 40 % in the University examinations in each Laboratory / Practicals course in UG degree programmes of the Affiliated colleges.

6.9.7 There is a passing minimum of 40 % in the overall component, i.e. out of the total marks in the CIA component and the University examination for each Laboratory / Practicals course in UG degree programmes of the Affiliated colleges.

6.9.8 There is a passing minimum of 50 % in the University examinations in each theory course for the first three years of the Integrated PG courses in the University Departments.

6.9.9 There is a passing minimum of 50 % in the overall component, i.e. out of the total marks in the CIA component and the University examination for each theory course for the first three years of the Integrated PG courses in the University Departments.

(c) For the PG / Fourth and fifth years of the Integrated PG Degree programmes of the University Departments / Extension Centre / Affiliated Colleges:

6.9.10 There is a passing minimum of 50 % in the University examinations in each Laboratory / Practicals course.

6.9.11 There is a passing minimum of 50 % in the overall component, i.e. out of the total marks in the CIA component and the University examination for each Laboratory / Practicals course.

6.10 For Project / Dissertation Work (Major Project / Field Work etc.) :

(a) For **all** programmes (Certificate / Diploma / Advanced diploma / UG / PG / Integrated PG / M.Phil. Degree) of the University Departments / Extension Centre / Affiliated Colleges:

6.10.1 The duration of the project work shall be for a period of one semester

6.10.2 Project work shall be carried out under the supervision of a teacher in the Department concerned.

6.10.3 The project work shall be allotted to individual students. A candidate may in certain cases, be permitted to work on projects in an Industrial / Research Organization, on the recommendations of the Head of his / her Department. In such cases, the Project work shall be jointly supervised by a supervisor of the department and an expert-as a joint supervisor from the organization and the student shall be instructed to meet the supervisor periodically and to attend the review committee meetings for evaluating the progress.

6.10.4 Project Thesis Format:

There are guidelines or the prescribed format and specifications for the preparation of a Project Thesis / Report / Dissertation of all the Programmes The broad guidelines for the same are outlined in the Annexure – C2. In general, the thesis shall report, in an organized fashion, an account of original research work of the student leading to the discovery of new facts or techniques or correlation of facts already known (analytical, experimental, hardware oriented etc.) and demonstrating a quality so as to make a definite contribution to the advancement of knowledge and the student's ability to undertake sustained research and present the findings in an appropriate manner with

actual accomplishments of the work plainly stated and honestly appraised. The Project Report / thesis shall be prepared according to the approved guidelines and in the format specified. The report / thesis duly signed by the Supervisor(s) shall be submitted to the respective Head of the Department.

6.10.5 Last Date for submission of project Report / Thesis / Dissertation is in the **last week of April in every academic year.**

6.10.6 If a candidate fails to submit the project report on or before the specified deadline, he/she is deemed to have failed in the Project work and shall re-register the same in a subsequent semester.

6.10.7 External Examiners:

External examiners from other institutions shall be appointed alongwith Course teachers / Internal examiners.

6.10.8 Evaluation of the Project / Dissertation / Field Work :

The assessment of Project component during the Course and in the End-semester examinations shall be carried out as follows:

CIA (Max.: 25 marks)				End – Semester Examination (Max.: 75 marks)				
Marks for Reviews (Average of the best two of the three compulsory Reviews) (Max.: 25 marks)				Marks for Thesis Evaluation (Max.: 25 marks)		Marks for Viva-Voce Exam. (wit the Deptl. Faculty Member / Course students) (Max.: 50 marks)		Total (Max.)
Review I (Max.)	Review II (Max.)	Review III (Max.)	Average of the best two (Max.)	Project Supervisor (Max.)	External (from outside the Institution) (Max.)	Project Supervisor (Max.)	External (from outside the Institution) (Max.)	
25	25	25	25*	12.5	12.5	25	25	75*

* The marks secured may be rounded off to its nearest integer.

6.10.9 There is no passing minimum for the Continuous Internal Assessment (CIA) components and for the CIA in total.

6.10.10. There is passing minimum of 50 % in the University examinations in Project / Dissertation / Field Work course.

6.10.11 There is passing minimum of 50 % in the overall component, i.e out of the total marks in the CIA component and the University examination which includes marks for Project / Filed Work thesis / Dissertation evaluation and Viva-voce examination for the Project / Dissertation / Field work course.

6.10.12. Group Project:

a) If Project work is prescribed for the UG Degree / Certificate / Diploma / Advanced Diploma Programmes in the University Departments /Extension Centre / Affiliated Colleges, the same may be allotted to a group of students.

b) Mini Project work may be allotted to a group of students in Semester –VI of the integrated PG Degree Programmes offered in the University Departments / Extension Centre / Affiliated Colleges.

6.10.13 Individual Project:

In all M. Phil. / PG / Degree Programmes of the University Departments /Extension Centre / Affiliated Colleges, in semesters II, IV and VI respectively, project work shall be allotted only to individual students.

6.10.14 Minimum Credit Requirements to do the Project Work:

a) For the M.Phil. Degree programmes, a candidate is permitted to carry out the Project work only if he / she has completed the project oriented elective paper at the end of the first semester.

b) If a candidate has not earned the requisite minimum credits, by clearing 50 % of the total papers he / she will not be permitted to do the Project Work. In such a case, the candidate can carry out the project work in a subsequent semester, only after fulfilling the above criteria.