



மனோன்மணியம் சுந்தரனார் பல்கலைக்கழகம், திருநெல்வேலி.



MANONMANIAM SUNDARANAR UNIVERSITY, TIRUNELVELI.

REGISTER OF REGISTERED GRADUATES

Application for Renewal

1. Name in Full (in BLOCK letter as entered in the Diploma). Change of name, if any, recognized by the University should also be entered with the number and date of the communication permitting the change.	Affix Passport size (3.5X4.5cm) self-attested photo only
2. Father's Name :	
3. Registration Number and Date :	
4. Date of expiry of Registration :	
5. Address to which communications are to be sent :	
6. Whether Bank Draft/Banker's Cheque/Challan for Rs.500/- towards the fee for renewal of registration has been attached.	Yes/No

Details of Payment:

Name of the Bank :

Place of the Bank :

Draft /Challan No.:

Date:

Date:

SIGNATURE OF THE APPLICANT

RESIDENCE CERTIFICATE

It is hereby certified that Thiru/Tmt/Selvi _____ is a resident of _____ (Village, Town) of the _____ District which lies within the jurisdiction of the Manonmaniam Sundaranar University (The area comprises the revenue districts of Tirunelveli, Thoothukudi and Kanyakumari of the State of Tamil Nadu).

Date:

Signature of the Certifying Officer
with office seal.

INSTRUCTIONS

1. The area comprising the districts of Tirunelveli, Thoothukudi and Kanyakumari falls within the jurisdiction of the Manonmaniam Sundaranar University.
2. The following should be enclosed along with the filled in Renewal Application form:
 - i. The Residence Certificate obtained from a gazetted officer or an officer of the Revenue Department not below the rank of Deputy Tahsildar.
 - ii) Xerox copy of the Registration Card
 - iii) Bank Draft / Banker's Cheque /Challan for Rs.500/-
 - iv) Self attested copy of Aadhar / Driving Licence / Passport
3. The fee for Renewal of Registration, Rs.500/- (Five Hundred) should be remitted by a Bank Draft / Banker's Cheque on any Nationalised / Scheduled Bank in favour of "The Registrar, Manonmaniam Sundaranar University" payable at Tirunelveli **OR** through Challan (General Fund) obtained from Indian Bank, Abishekapatti.
4. MONEY ORDERS, CHEQUES, POSTAL ORDERS AND CASH WILL NOT BE ACCEPTED.
5. THE FEE ONCE PAID WILL NOT BE REFUNDED OR ADJUSTED UNDER ANY CIRCUMSTANCE.
6. The registration in the first instance is for a period of five years and it will have to be renewed. The completed prescribed form for renewal should be sent to the University **a month before the date of expiry of registration**. The names of Registered Graduates who do not apply for continuance of registration **a month before the date of expiry of registration** shall be deleted from the register.
7. The Registered Graduates should renew their registration individually with required fee of Rs.500/- and send same to the "The Registrar, Manonmaniam Sundaranar University" Tirunelveli
8. The University has a right to **reject** applications which it considers unsatisfactory.