

## **PROCEDURE FOR OBTAINING UGC COMPLIANCE CERTIFICATE**

### **AS PER UGC 2009 REGULATION**

- ❖ First of all, the candidate has to submit a requisition letter forwarded by his/her Guide for getting UGC Compliance Certificate as per UGC 2009 Regulation.
- ❖ **The following Xerox copies of certificates of the Candidate must be enclosed with requisition letter :**
  - Date of Commencement Order (University order stating the Registration number)
  - Ph.D. Provisional.
  - Title Page of Thesis (Attested by the Guide).
  - **The candidate must have two publications based on his/her research work. (one from Refereed Journal and another one from any other journals (i.e. they must have been published before the conduct of Viva-Voce Examination). Evidence of both publications attested by the Guide must be enclosed with the certificate of his/her Guide (Format enclosed).**
  - Evidence of Seminar/Conference presentations based on his/her research work. (i.e. they must have been presented before the conduct of Viva-Voce Examination). The following evidences related with Seminar/Conferences must have been enclosed with the certificate of his/her Guide (Format enclosed). They are :
    - a) Seminar/Conference Presentation Certificate.
    - b) Seminar/Conference Proceeding's Title page.
    - c) Presentation title in the content page (must be highlighted).
    - d) Abstract of the presentation.

### **ORDINARY & TATKAL SCHEME OF FEE:**

This University has introduced a new TATKAL SCHEME to enable the scholars to obtain UGC Compliance Certificate within a day or two. Accordingly, the scholar have the following option to choose.

- ❖ The fee for getting UGC Compliance Certificate in **Ordinary Scheme** has been fixed as **Rs.2,000/- (Rupees two thousand only).**
- ❖ The fee for getting UGC Compliance Certificate in **Tatkal Scheme** has been fixed as **Rs.5,000/- (Rupees five thousand only).**
- ❖ Payment of fee shall be made through either Demand Draft drawn in favour of **Registrar, Manonmaniam Sundaranar University, Tirunelveli-12** or **Indian Bank Challan (Yellow Colour)** situated in **M.S.University campus, Abishekapatti, Tirunelveli.**

**NOTE : On the fulfillment of the above conditions only, the UGC Compliance Certificate will be issued. Hence, the candidates who require the said certificate are requested to apply by following the procedures mentioned above.**

**DIRECTOR**

## CERTIFICATE

This is to certify that **Dr.....(Reg.No.....)**, who was my research scholar under my guidance has .....**nos. of publications in Refereed journals & .....nos. of publications in other journals** and he/she has made ..... **nos. of Presentations in Seminar/Conferences based on his/her research works :**

### DETAILS OF REFEREED JOURNAL PUBLICATIONS

Sl. No.	Name of the Journal	Title of the Research paper/ Articles	Year/ Vol No./ Page No.	ISSN No. & Impact Factor No.
1				
2				

### DETAILS OF OTHER JOURNAL PUBLICATIONS

Sl. No.	Name of the Journal	Title of the Research paper/ Articles	Year/ Vol No./ Page No.	ISSN No. & Impact Factor No.
1				
2				

### DETAILS OF SEMINAR/CONFERENCE PRESENTATIONS

Sl. No.	Name of the Seminar/Conferences	Title of the Presentations made	National or Int. National	Name of the Sponsoring/ Funding Agency	Date & Year of Seminar/ Conference held
1					
2					

Signature of the Guide  
with the Seal