



**MANONMANIAM SUNDARANAR UNIVERSITY**  
**CENTRE FOR INTERNATIONAL AFFAIRS**



**Admission for Foreign National Candidates from the academic year 2017-18**  
**in the University Departments**  
**Eligibility Criteria to Enroll for Postgraduate Programmes**  
**M.A./M.Sc/M.Com Degree (Two Year Programmes)**

**1 Admission Requirements**

The following norms shall be applicable to admission for NRI students in the University Departments:

- (a) The NRI quota shall not exceed 15% of the total sanctioned strength in each course/branch.
- (b) Admission to the NRI seats will be made on the basis of the marks obtained in the qualifying examination. The candidates to be admitted under NRI quota are required to have obtained a pass in the Higher Secondary examination (10+2 pattern or equivalent) and 3 years of University Education for regular PG programme and completed 12 years of school education for integrated courses.
- (c) The seats in the NRI quota should be utilized by bonafide NRIs only and for their children or wards. Therefore, the NRI financially supporting the candidate should either be the parent (father or mother) of the candidate or legally declared as guardian of the candidate by the court as per the provisions in "The Guardians and Wards Act, 1980".

**1.1 Application Form**

The application form available in the website of the Manonmaniam Sundaranar University has to be used for applying various courses and the same has to be submitted to the Director, Centre for International Affairs, Manonmaniam Sundaranar University, Tirunelveli 627012, Tamil Nadu, India. For any clarifications, one can contact the Director through the email id given at the last page the instructions.

**1.1 Eligibility and Academic Qualifications required for various two years PG programmes and five years Integrated programmes**

- 1.2.1 Candidates must have passed the qualifying examination, i.e. (10 + 2 + 3) of Indian System or its equivalent (completed 12 years of school education and 3 years of University Education for regular PG programme and completed 12 years of school education for integrated courses).

- 1.2.2 Candidates must have studied in English medium or should have proficiency in English language. The candidate should have passed in all the subjects and scored a minimum percentage as per the individual requirement of the course aspired.
- 1.2.3 If the candidate produces grade certificates, they have to produce either the actual marks or equivalent marks for the respective grades. If equivalent mark range is given for grades by the respective examination authorities, only the minimum marks applicable to the grades in the eligible subjects will be taken into account. The candidate should provide equivalent mark or mark range for grades from the respective board only. Letters from Principals regarding equivalent mark or mark range for grades will not be accepted. The candidate has to provide a pass certificate, if it is not clear from the mark sheet whether the candidate has passed all the subjects. Mark sheets with voluminous data or confusing formats will not be accepted. The decision of Manonmaniam Sundaranar University will be final in case of any ambiguity in the eligibility criteria.

### **1.3 Registration Fee**

A Bank Draft for US\$ 200 drawn in favour of the Registrar, Manonmaniam Sundaranar University, Tirunelveli, Tamil Nadu payable at New York drawn from the Nationalized Banks of India or other International Banks with branches in India should be submitted along with the application. The Demand Draft must have routing number, seal and signature of the authorized official.

### **1.4 Last date for Receipt of Application**

Application complete in all respects should reach the Registrar, Manonmaniam Sundaranar University, Tirunelveli, 627011 TN India on or before the last date. Last date will be given in the application form as well as website of the University at the time of admission notification.

#### **1.5.1 Photo copies of the following documents are to be enclosed along with the application**

- (a) Passport of the candidate.
- (b) Proof for the Citizenship of the candidate (Birth certificate/Citizenship card).
- (c) NRI status certificate of the financial supporter issued by the Indian Embassy of the respective country under their seat.
- (d) Certificate of relationship between the NRI financial supporter and the candidate issued by the competent authority. Valid Indian Passport of the NRI Financial supporter.
- (e) NRE (Non Resident External) Bank Account Pass book of the financial supporter.
- (f) Valid student visa/ PIO / OCI card (In case of Citizen of Indian Origin).
- (g) Proof of Financial support like parents bank statement for the last six months or scholarship offer letter from the Government/other agencies.
- (h) Certificate showing that the candidate has proficiency in English language.
- (i) School Transfer Certificate or Migration Certificate or both. If these certificates are not practiced in your country, an equivalent transfer certificate from the Principal has to be specially obtained.
- (j) For 10+2 type of Indian Boards OR Foreign Boards:
  - (i) Mark sheets of Secondary School Leaving Certificate (X Standard) or equivalent.
  - (k) Higher Secondary Certificate (XII Standard) or equivalent (Two Copies) \*\*.

OR

For 8+4 type of Foreign Boards: Mark Sheets from 8th to 12th standards (Two Copies) \*\*.

For 9+3 type of Foreign Boards: Mark Sheets from 9th to 12th standards (Two Copies) \*\*.

\*\*\* If the candidate has studied in a Non-Indian Government board of education system abroad or in India, the eligibility certificate obtained from the Association of Indian Universities (AIU), New Delhi has to be enclosed. Equivalent certificate from AIU has to be given for each individual candidate. Manonmaniam Sundaranar University will not accept details from the websites of the boards or any other authorities regarding equivalency. Otherwise, if the Indian Embassy/consulate in the concerned country provide an eligibility certificate, it can be enclosed.

**Note:**

1. Photocopies of the documents listed above must be enclosed along with the application form without fail. Otherwise, the application will be rejected.
2. Predicted scores will not be accepted.
3. Photocopies of printed mark sheets issued by the respective boards will only be accepted.
4. Photocopies of hand written mark sheets will not be accepted.
5. Internet copies of mark sheets will not be accepted.
6. Equivalence of marks for grades should be provided by the examination authorities/Boards. Certificates from principals regarding equivalence of marks for grades will not be accepted.
7. Do not send the application without the copy of the printed marksheet of the qualifying examination.
8. The application along with all required documents should be submitted only by post.
9. Information for applicants regarding admission will be uploaded in Manonmaniam Sundaranar University website in the form of circulars periodically. Do not expect individual email communication. If at all emails are sent, it is for the benefit of the applicants. Please check inbox/spam folders, if necessary. Please reply to emails from Manonmaniam Sundaranar University promptly.
10. Enclose the photocopy of the high school Diploma Certificate if the student completes studies from international boards which provide three/four year high school diploma. Such students should also enclose the photocopy of the mark sheet of 8th standard or 9th standard or equivalent level (Pre Diploma level).
11. Manonmaniam Sundaranar University reserves the right to ask for additional documents if necessary.

## **1.6 Payment of Tuition Fee**

On receipt of the allotment order, the candidate has to pay the prescribed fee of (i) Development charges US\$ 1000 (one time only at the time of admission) and (ii) US\$ 1500 per year as cumulative fee including examination and certificate fees per year) immediately in the form of a Demand Draft drawn in favour of the Registrar, Manonmaniam Sundaranar University, Tirunelveli, India payable at New York. The Demand Draft must have routing number, seal and signature of the authorized official.

## **1.7 Admission Procedure**

After the last date of application submission, a merit list will be prepared by the University and the candidate will be informed. For the admission, the candidate has to submit the following:

- (a) All the documents as mentioned in 1.5 are to be submitted along with the following demand drafts.
- (b) Evidence for payment of development charges of US\$ 1000 to the University by the NRI financial supporter (Onetime payment at the time of admission only).
- (c) Bank draft for US\$ 1500 (US dollars One thousand five hundred only). Final allotment of the branch of study will be done after verification of the original certificates. Once the branch of study and the institute are allotted, it can't be changed for any reasons.

### **Contact Details**

#### **The Director**

**CENTRE FOR INTERNATIONAL AFFAIRS  
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